

## GUIDELINES FOR SUBMISSIONS

### Aims and Scope

The *Philippine Journal of Psychology*, published semi-annually, is the official journal of the Psychological Association of the Philippines. It publishes articles that are empirical, conceptual, or theoretical, or a combination of all three, that enhance our understanding of behavior that has practical implications within the Philippine context.

### Notes for Contributors

Submitted articles should meet the following criteria: i) the article has not been published in any language before, ii) it is not being considered concurrently for publication elsewhere, and iii) the research reported in the manuscript was conducted in accordance with general ethical guidelines in psychology.

### Manuscript Format

Authors should submit their manuscript electronically in PDF or Word document or three copies of their manuscript (double-spaced typed) to the Editor. Manuscripts should be in English and follow the style of the American Psychological Association (5th edition). Articles should be around 30 pages long (double-spaced) or between 5,000 – 7,000 words.

**Front Matters.** All manuscripts must include a title page that includes the authors, their affiliation and contact information. An abstract containing a maximum of 120 words should be typed on a separate page. After the abstract, please supply up to five keywords or brief phrases.

**References.** References should be listed in alphabetical order. Each listed reference should be cited in text, and each text citation should be listed in the References. Basic formats are as follow:

Hechanova, R., Franco, E.P., & Alampay, R. (2005). Psychological Empowerment, Job Satisfaction and Performance among Filipino Service Workers. *Asian Journal of Social Psychology, 8*, 346-356.

Jocano, F.L. (1999). Towards developing a Filipino corporate culture. Uses of Filipino traditional structures and values in modern management. Quezon City, Philippines: Punlad Research House, Inc.

Bjork, R. A. (1989). Retrieval inhibition as an adaptive mechanism in human memory. In H. L. Roediger III & F. I. M. Craik (Eds.), *Varieties of memory & consciousness* (pp. 309–330). Hillsdale, NJ: Erlbaum.

**Figures and Tables.** Only relevant figures and tables should be included. Ensure that they are properly referred to in the manuscript. Figures need to be prepared in black and white.

### Review Process

In submitting their articles for review, the authors agree to a peer-review process, the reviewers of which will be assigned by the editorial board. Articles submitted for publication in the *Philippine Journal of Psychology* are evaluated according to the following criteria:

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|---|--|
| 1. significance of the contribution         | 6. quality of the discussion and interpretation of the results |
| 2. appropriateness of the literature review | 7. quality of overall writing                                  |
| 3. clarity of research problem/framework    | 8. adherence to APA format                                     |
| 4. methodological rigor                     |  |
| 5. quality of analysis                      |  |

Authors will be given feedback on their submissions. If the articles have potential for publication, authors are expected to make the suggested revisions to their manuscript.

### Copies

The author/s of each article will receive a copy of the journal that includes the article.

### Submission:

Please send all manuscripts to the Editor:

**Dr Allen Tan**

Editor

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c/o Psychological Association of the Philippines  
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Commonwealth Avenue, Diliman, Q.C.  
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