

ADMINISTRATIVE STUDIES AND REPORTS

- HANDBOOK FOR GOVERNMENT SECRETARY-STENOGRAPHERS by Dan M. Braum and Ramon C. Portugal (1954). 18 pp. (*Local*: ₱0.50; *Foreign*: \$0.50).
- THE OFFICE OF THE PHILIPPINE PRESIDENT by John H. Romani (1954). 31 pp. (*Local*: ₱2.00; *Foreign*: \$1.00).
- PAPERS AND PROCEEDINGS, FIRST NATIONAL CONFERENCE OF GOVERNMENT TRAINING OFFICERS edited by Jose D. Soberano and Ligaya Jorge (1958). 69 pp. (*Local*: ₱2.00; *Foreign*: \$1.00).
- PAPERS IN DEMOCRACY AND PUBLIC ADMINISTRATION by Amos H. Hawley (Revised, 1954), 88 pp. (*Local*: ₱2.00; *Foreign*: \$1.00).
- PHILIPPINE CITY CHARTERS by Roy H. Owsley and Associates (1956). 176 pp. (*Local*: ₱4.00; *Foreign*: \$2.00).
- PHILIPPINE GOVERNMENT RECEIPTS AND EXPENDITURES, FISCAL YEAR 1953 by Leticia P. Pacis and H. Odell Waldby (1954). 35 pp. (*Local*: ₱2.00; *Foreign*: \$1.00).

PUBLIC ADMINISTRATION SPECIAL STUDIES SERIES

- DEVELOPMENT POLICY AND PLANNING: THE PHILIPPINE EXPERIENCE by the College of Public Administration, U.P. Research Team (1972). 150 pp. (Mimeo). (*Local*: ₱15.00; *Foreign*: \$4.00).
- THE ROLE OF THE PROFESSIONS IN PHILIPPINE NATIONAL DEVELOPMENT by Ledivina V. Cariño (1973). 90 pp. (*Local*: ₱10.00; *Foreign*: \$2.50).
- BUDGETING FOR NATIONAL OBJECTIVES edited by Felisa D. Fernandez (1974). 278 pp. (*Local*: ₱18.00; *Foreign*: \$5.00).

BIBLIOGRAPHICAL MATERIALS

- INDEX TO PHILIPPINE PERIODICALS, Inter-Departmental Reference Service, College of Public Administration, U.P. (Published semi-annually, cumulated at the end of the volume since 1956. (*Local*: ₱60.00 — paper; ₱65.00 — cloth; *Foreign*: ₱25.00 — paper; \$30.00 — cloth) Quarterly issue (starting with Vol. 17), mimeographed, is available at ₱7.50 (local), \$4.00 (foreign) per issue.
- UNION CATALOG OF PHILIPPINE MATERIALS OF SIXTY-FOUR GOVERNMENT AGENCY LIBRARIES IN THE PHILIPPINES. (*Local*: ₱20.00 — paper, ₱25.00 — cloth, *Foreign*: \$13.00 — paper, \$15.00 — cloth).
- UNION LIST OF SERIALS OF GOVERNMENT AGENCY LIBRARIES IN THE PHILIPPINES Inter-Departmental Reference Service, CPA, U.P. Manila, 1955. (With supplements). Rev. & Enl. Ed., Manila, 1960. 911 pp. (*Local*: ₱20.00 — paper, ₱25.00 — cloth; *Foreign*: \$12.00 — paper, \$15.00 — cloth).
- RESETTLEMENT AND URBAN DEVELOPMENT: AN ANNOTATED BIBLIOGRAPHY by Rachelle C. Agustin (174). 121 pp. (Not for sale)
- SOCIO-ECONOMIC SURVEY ON WORLD FOOD PROGRAMME, PROJECT No. 285, Jointly published by the U.P. College of Public Administration and the National Irrigation Administration, Manila, 1974, 100 pp. (Not for sale)

LOCAL GOVERNMENT STUDIES

- THE ADMINISTRATION OF THE PUBLIC HIGHWAYS PROGRAM IN AKLAN, by Tito C. Firmalino, 87 pp.*
- THE ADMINISTRATION OF THE PUBLIC HIGHWAYS PROGRAM IN MANILA by Nestor N. Pilar, 110 pp.*

- THE POLITICS AND ADMINISTRATION OF THE PORK BARREL by Ledivina V. Carriño, 149 pp. (*Local: P7.00; Foreign: \$3.50*).
- LOCAL GOVERNMENT OFFICIALS' UNDERSTANDING, WILLINGNESS AND ATTITUDES TOWARDS LOCAL AUTONOMY: AN EXPLORATORY SURVEY by Leodegario V. Soriano, 63 pp.*
- PHILIPPINE CITY CHARTERS: A FORMAL COMPARISON by Daisy G. Bernabe, 127 pp. (*Local: P7.00, Foreign: \$3.50*)
- A SUMMARY OF LAWS AND REGULATIONS AFFECTING PHILIPPINE NATIONAL-LOCAL GOVERNMENT RELATIONS, Compiled by Fe Pagtakhan-Sumilong and Federico B. Silao, 135 pp. (*Local: P6.00, Foreign — \$3.00*).
- THE ADMINISTRATION OF THE PUBLIC ELEMENTARY EDUCATION IN MANILA by Proserpina D. Tapales and Roberto M. Pangilinan, 78 pp.*
- THE ADMINISTRATION OF THE PUBLIC ELEMENTARY EDUCATION IN AKLAN by Tito C. Fimalino, 128 pp. (*Local: P5.50; Foreign: \$3.00*).
- THE ADMINISTRATION OF THE PUBLIC HEALTH PROGRAM IN MANILA, by Romeo B. Ocampo, 138 pp. (*Local: P5.50; Foreign: \$3.00*).
- THE 1963 LOCAL ELECTIONS IN DAVAO: A STUDY OF THE RECRUITMENT OF POLITICAL LEADERS AND ITS RELATION TO ADMINISTRATION by Romeo B. Ocampo and Estrella M. Ocampo, 89 pp.*
- THE 1963 LOCAL ELECTIONS IN AKLAN: A STUDY OF THE RECRUITMENT OF POLITICAL LEADERS AND ITS RELATION TO ADMINISTRATION by Tito C. Fimalino and Nestor N. Pilar, 56 pp.*
- THE 1963 LOCAL ELECTIONS IN LANA DEL NORTE: A STUDY OF THE RECRUITMENT OF POLITICAL LEADERS AND ITS RELATION TO ADMINISTRATION by Gabriel U. Iglesias and Maria Elena Gamboa, 61 pp.*
- THE 1963 LOCAL ELECTIONS IN MANILA: A STUDY OF THE RECRUITMENT OF POLITICAL LEADERS AND ITS RELATION TO ADMINISTRATION by Aprodicio A. Laquian and Roberto M. Pangilinan, 81 pp.*
- THE ADMINISTRATION OF THE PUBLIC HIGHWAYS PROGRAM IN DAVAO by Arturo G. Pacho, 100 pp. (*Local: P5.50; Foreign: \$3.00*).
- REPORT ON THE CEBU CITY GOVERNMENT by the Cebu Research Team, 95 pp.
- A PERFORMANCE BUDGET FOR THE PROVINCIAL GOVERNMENT OF TARLAC FOR FY 1967-1968, by Manuel A. Caoili and Angelito D. Yñiguez, 314 pp.*
- A PERFORMANCE BUDGET FOR THE PROVINCIAL GOVERNMENT OF LAGUNA FOR FY 1967-1968, by Leven S. Puno, Roberto San Juan, and Proserpina B. Tapales, 259 pp.*
- REPORT ON THE PROVINCIAL GOVERNMENT OF NUEVA ECIIJA by the Nueva Ecija Research Team, 74 pp.*
- FISCAL ADMINISTRATION AND MANAGEMENT IN THE PROVINCIAL GOVERNMENT OF LEYTE by Manuel A. Caoili, Arturo G. Pacho and Perfecto L. Padilla, 182 pp.*
- REPORT ON THE DAGUPAN CITY GOVERNMENT by the Dagupan City Research Team, 89 pp. (*Local: P6.00; Foreign: \$3.00*).
- REPORT ON THE MUNICIPAL GOVERNMENT OF SAN JUAN, RIZAL by the San Juan Research Team, 250 pp. (*Local: P10.00; Foreign: \$5.00*).
- A REPORT ON ORGANIZATION AND PROCEDURES IN THE OFFICES OF THE MAYOR AND THE MUNICIPAL ENGINEER, MUNICIPALITY OF MAKATI by the Makati Research Team, 80 pp.*
- REPORT ON THE DAVAO CITY GOVERNMENT by the Davao City Research Team, 320 pp. (*Local: P12.00; Foreign: \$6.00*).
- REPORT ON THE MUNICIPAL GOVERNMENT OF PASIG, RIZAL by the Pasig Research Team, 230 pp. (*Local: P10.00; Foreign: \$5.00*).

- REPORT ON THE PROVINCIAL GOVERNMENT OF PANGASINAN by the Pangasinan Research Team, 330 pp. (*Local: P12.00; Foreign: \$6.00*).
- REPORT ON PERSONNEL MANAGEMENT AND FISCAL ADMINISTRATION IN THE PROVINCIAL GOVERNMENT OF BATANGAS by the Batangas Research Team, 108 pp. (*Local: P6.50; Foreign: \$3.50*).
- REPORT ON THE CITY GOVERNMENT OF KALOOKAN by the Kalookan Research Team, 255 pp. (*Local: P15.00; Foreign: \$7.50*).
- REPORT ON THE CITY GOVERNMENT OF OLONGAPO by the Olongapo Research Team, 320 pp. (*Local: P13.00; Foreign: \$6.50*).
- REPORT ON THE PROVINCIAL GOVERNMENT OF COTABATO by the Cotabato Research Team, 265 pp. (*Local: P11.00; Foreign: \$5.50*).
- PROGRAM DEVELOPMENT IN THE MUNICIPAL GOVERNMENT OF SAN JUAN, RIZAL by the San Juan Research Team, 170 pp. (*Local: P8.50; Foreign: \$4.50*).
- REPORT ON THE MUNICIPAL GOVERNMENT OF ALAMINOS, PANGASINAN by the Alaminos Research Team, 152 pp. (*Local: P19.00; Foreign: \$9.50*).
- LOCAL GOVERNMENT IN THE PHILIPPINES: A CLASSIFIED, ANNOTATED BIBLIOGRAPHY, compiled and annotated by Josefa S. Edralin and Vicenta C. Rimando, 320 pp. (*Local: P8.00; Foreign: \$4.00*).
- PHILIPPINE LOCAL GOVERNMENT: ISSUES, PROGRAMS AND PROSPECTS by the LGC Research Team and edited by Dr. Raul P. de Guzman and Proserpina D. Tapales, 262 pp. (*Local: P25.00 — paper, P30.00 — cloth; Foreign: \$13.00 — paper, \$15.00 — cloth*).
- TOWARDS UNIFORMITY IN CITY CHARTER PROVISIONS: A PROPOSED MODEL by the LGC Research Team
- THE DECENTRALIZATION ACT OF 1967: ITS POLITICS AND IMPACT ON SELECTED AREAS IN LOCAL ADMINISTRATION by the LGC Research Team. (*Local: P8.50; Foreign: \$4.50*).
- RESTRUCTURING GOVERNMENT IN METROPOLITAN MANILA by the Metro Manila Research Team, 180 pp. (*Local: P8.50; Foreign: \$4.50*).
- CENTRAL GOVERNMENT GRANTS TO LOCAL GOVERNMENTS: A COMPARATIVE STUDY OF ENGLAND AND WALES, THE NETHERLANDS, AND THE PHILIPPINES by Manuel A. Caoili, 170 pp.*
- HANDBOOK ON PROVINCIAL GOVERNMENT AND ADMINISTRATION by the LGC Research Team, 390 pp.*
- HANDBOOK ON CITY GOVERNMENT AND ADMINISTRATION by the LGC Research Team, 251 pp. (*Local: P25.00 — paper, P28.00 — cloth, Foreign: P13.00 — paper, \$14.00 — cloth*)
- URBAN DEVELOPMENT PLANNING IN FOUR PHILIPPINE CITIES edited by Arturo G. Pacho and Elena M. Panganiban, 231 pp. (*Local: P22.00; Foreign: \$11.00*).
- TRAINING IN LOCAL GOVERNMENTS: A STUDY OF THE IN-SERVICE TRAINING PROGRAMS IN PROVINCES AND CITIES IN THE PHILIPPINES by Manuel T. Corpus.*
- A STUDY OF THE CAPACITY OF THE PHILIPPINE LEGAL SYSTEM TO FACILITATE THE URBAN DEVELOPMENT PROCESS by the LGC Management Consultation Team, 136 pp. (*Local: P15.00; Foreign: \$7.50*)
- A HANDBOOK ON LOCAL TAXATION by the LGC Management Consultation Staff, 51 pp. (*Local: P10.00; Foreign: \$5.00*)
- GUIDELINES FOR MANAGING ACTION TRAINING CONFERENCES by James R. Brady, William O. De Voll, and Mariano J. Guillermo, 34 pp. (*Local: P3.50; Foreign: \$2.00*).
- SURVEY OF TRAINING NEEDS IN LOCAL GOVERNMENTS by the LGC Training Staff (*Local: P2.00; Foreign: \$1.00*).
- LOCAL GOVERNMENT BULLETIN, published quarterly. (*Local: P20.00 a year; P5.00 single copy; Foreign: \$12.00 a year, \$3.00 a copy*).